



COVID-19 PHOTOSHOOT PROTOCOLS

Guidelines for photoshoots at a time of physical distancing

We each have a personal responsibility to practice safe physical distancing and to help mitigate the spread of COVID-19.

The university's official photographer comes in close contact with many people during the course of his workday, which heightens his potential as a vector for infection transfer. The following guidelines must be adhered to when organizing a photoshoot with the university photographer.

PROTOCOL FOR ALL PHOTOSHOOTS WITH THE UNIVERSITY PHOTOGRAPHER

- The photographer will meet the client/subject at a pre-agreed location so as not to require any travelling together.
- Outdoor shoots will be executed respecting physical distancing guidelines, with an absolute minimum of 2 metres between the subject, the client (or art director) and the photographer.
- Indoor shoots will require all attendees, other than the subject, to wear facemasks and gloves and where reasonable, physical distancing guidelines must be adhered to.
- Hand sanitizer must be readily available.
- Before arriving at the photoshoot, wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Please do not attend a photoshoot if you are feeling ill, suspect you are infected or have been in contact with someone who you suspect has been infected.

All staff have a right to a working environment that protects their health and safety. The university photography may refuse an assignment should he have reason to believe that his health, or that of other individuals, is in jeopardy.

Additional tips for the safety and comfort of working staff and clients are available from UBC Safety and Risk Services at ready.ubc.ca.

Please contact Paul Joseph at paul.h.joseph@ubc.ca to discuss how to best arrange your upcoming photoshoot.